

Our Ref: PW/AKB/FOI-08-499

11th August 2023

Stafford Education & Enterprise Park
Weston Road
Stafford
ST18 0BF

Telephone: 0300 123 1461

Sent by email

Dear

FOI-08-499

Your request for information under the Freedom of Information Act 2000

Thank you for your request for information received on the 10th August 2023. We can confirm that the Staffordshire and Stoke-on-Trent Integrated Care Board can provide the following information.

An anonymised copy of this response will be made publicly available on the ICB website.

Please see our responses in blue below:

I make this request in accordance with the Freedom of Information Act 2000.

Can you by way of return provide me with:

- 1. The number of Subject Access Requests, 'Right of Access', your organisation has received in 2023 up to the date of this request?**

Eighteen

- 2. The same information as Question 1, but for 2022?**

Twelve

- 3. The same information as Question 1, but for 2021?**

Eight

- 4. The name of the team who deal with and respond to these requests? I ask as some organisations have a 'records department' separate to any 'IG' function that they have.**

Governance Team

5. Do you use a case management system anywhere within the process of compliance with Subject Access Requests?

Yes

6. If so, please name the system?

Ulysses System

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

To request an internal review

You can request an internal review by contacting the Staffordshire and Stoke-on-Trent Integrated Care Board FOI team by emailing the team at StaffsStokeFOI@staffsstoke.icb.nhs.uk or by post to the address at the top of this letter.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the Staffordshire and Stoke-on-Trent Integrated Care Board's FOI complaints procedure.

The ICO can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

www.ico.gov.uk

Yours sincerely

Paul Winter
Associate Director of Corporate Governance