



Our Ref: PW/AKB/FOI-08-506

18<sup>th</sup> August 2023

Stafford Education & Enterprise Park  
Weston Road  
Stafford  
ST18 0BF

Sent by email

Telephone: 0300 123 1461

Dear

**FOI-08-506**

**Your request for information under the Freedom of Information Act 2000**

Thank you for your request for information received on the 16<sup>th</sup> August 2023. We can confirm that the Staffordshire and Stoke-on-Trent Integrated Care Board can provide the following information.

An anonymised copy of this response will be made publicly available on the ICB website.

Please see our responses in blue below:

**I would like to request the following records under the Freedom of Information Act.**

- 1. The organisational chart for your procurement department, including logistics and warehousing and other associated sub-units of the procurement and purchasing function?**

**Please include the job titles and Agenda for Change banding. For those instances where there are multiple people employed in the same role (for example, by way of a hypothetical: “contract manager” or “materials manager”), please include a headcount and FTE for that role.**

**Please also include the names of people on this organisational chart only where appropriate. I appreciate that many of the people on the chart will be too junior to have their names released and I would ask that you redact them.**

Please be advised that the procurement function is outsourced to NHS Midlands and Lancashire Commissioning Support Unit. The ICB commissions that service based on agreed outcomes rather than paying directly for individuals / posts and therefore does not hold this information.

- 2. A breakdown of your procurement department staff headcount in each Agenda for Change band by gender and ethnicity?**

See response to question one above.

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

**To request an internal review**

You can request an internal review by contacting the Staffordshire and Stoke-on-Trent Integrated Care Board FOI team by emailing the team at [StaffsStokeFOI@staffsstoke.icb.nhs.uk](mailto:StaffsStokeFOI@staffsstoke.icb.nhs.uk) or by post to the address at the top of this letter.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the Staffordshire and Stoke-on-Trent Integrated Care Board's FOI complaints procedure.

The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

[www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

**Paul Winter**  
**Associate Director of Corporate Governance**