

Our Ref: PW/AKB/FOI-09-099

Stafford Education & Enterprise Park  
Weston Road  
Stafford  
ST18 0BF

9<sup>th</sup> September 2022

Sent by email

Telephone: 0300 123 1461

Dear

**FOI FOI-09-099:**  
**Your request for information under the Freedom of Information Act 2000**

Thank you for your request dated the 1<sup>st</sup> September 2022. We can confirm that Staffordshire and Stoke-on-Trent Integrated Care Board does hold part of the information that you have requested. Please see our responses in blue below / attached:

**Can you tell me when the guidelines for Melatonin for sleep disorders in children and adolescents is to be reviewed?**

Please be advised that the Staffordshire and Stoke-on-Trent Integrated Care Board does not currently have a melatonin guideline, but we are reviewing the formulary status of melatonin for neurological disorders and undertaking a formulary harmonisation process across the system at this present time.

**Can you tell me which key clinicians, by name and positions and location are involved in this decision?**

Under Section 40(2) of the FOI Act we are unable to provide this information as it is personal information which is not in the public domain.

**Right of Appeal**

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

**To request an internal review**

You can request an internal review by contacting the Staffordshire and Stoke-on-Trent Integrated Care Board FOI team by emailing the team at [StaffsStokeFOI@staffsstoke.icb.nhs.uk](mailto:StaffsStokeFOI@staffsstoke.icb.nhs.uk) or by post to the address at the top of this letter.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the Staffordshire and Stoke-on-Trent Integrated Care Board FOI complaints procedure.

The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
[www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

**Paul Winter**  
**Deputy Director of Corporate Governance,**  
**Compliance & Data Protection/Data Protection Officer**