

Our Ref: PW/AKB/FOI-01-218

26<sup>th</sup> January 2023

Stafford Education & Enterprise Park  
Weston Road  
Stafford  
ST18 0BF

Telephone: 0300 123 1461

Sent by email

Dear

**FOI-01-218**

**Your request for information under the Freedom of Information Act 2000**

Thank you for your request dated the 9<sup>th</sup> January 2023. We can confirm that the Staffordshire and Stoke-on-Trent Integrated Care Board does hold some of the information that you have requested. Please see our responses in blue below:

**Please can you provide the following information in relation to processing Individual Funding Requests for treatment:**

**1. Is your Individual Funding Request (IFR) service delivered in-house or is it contracted?**

In-house.

**1a. If contracted who provides the service?**

Not applicable.

**1b. What is the annual value of the contract?**

Not applicable.

**1c. What is the duration of the contract?**

Not applicable.

**1d. When does the existing contract expire?**

Not applicable.

**2. What is the staff WTE that provide administration and management of this service?**

Unable to disaggregate as IFR Staff sit as part of the wider function with the ICB.

**Interim Chair:** David Pearson

**Interim Chief Executive Officer:** Peter Axon

**3. What is the cost of the staff WTE?**

Unable to disaggregate as IFR staff sit as part of the wider functions with the ICB.

**4. When was the service last reviewed?**

1<sup>st</sup> July 2022.

**5. How many IFR requests did your ICB receive in 2019/2020, 2020/2021, 2021/2022?**

ICBs were not a statutory organisation until the 1<sup>st</sup> July 2022. Therefore, the response below are the numbers for our Clinical Commissioning Groups (CCGs).

|   |           |
|---|-----------|
| <b>2019/2020</b> - (Cannock Chase CCG, East Staffordshire CCG, North Staffordshire CCG, South East Staffordshire Seisdon & Peninsular CCG, Stafford & Surrounds CCG and Stoke-on-Trent CCG) | <b>95</b> |
| <b>2020/2021</b> - (Cannock Chase CCG, East Staffordshire CCG, North Staffordshire CCG, South East Staffordshire Seisdon & Peninsular CCG, Stafford & Surrounds CCG and Stoke-on-Trent CCG) | <b>31</b> |
| <b>2021/2022</b> - (Cannock Chase CCG, East Staffordshire CCG, North Staffordshire CCG, South East Staffordshire Seisdon & Peninsular CCG, Stafford & Surrounds CCG and Stoke-on-Trent CCG) | <b>31</b> |

**6. Do you use a commissioning prior approval process?**

Yes.

**6a. If yes, is service delivered in-house or is it contracted?**

In-house.

**6b. If contracted who provides the service?**

Not applicable.

**6c. What is the annual value of the contract?**

Not applicable.

**6d. What is the duration of the contract?**

Not applicable.

**6e. When does the existing contract expire?**

Not applicable.

**7. Please provide a named lead for IFRs**

Please note that under Section 40 (2) of the FOI Act we are unable to provide you with the named lead for IFRs as this relates to personal information.

**Right of Appeal**

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

**To request an internal review**

You can request an internal review by contacting the Staffordshire and Stoke-on-Trent Integrated Care Board FOI team by emailing the team at [StaffsStokeFOI@staffsstoke.icb.nhs.uk](mailto:StaffsStokeFOI@staffsstoke.icb.nhs.uk) or by post to the address at the top of this letter.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the Staffordshire and Stoke-on-Trent Integrated Care Board's FOI complaints procedure.

The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

[www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

**Paul Winter**  
**Associate Director of Corporate Governance**