

Our Ref: FOI/11/176

28<sup>th</sup> November 2022

Mr Stephen Adams

Stafford Education & Enterprise Park  
Weston Road  
Stafford  
ST18 0BF

Telephone: 0300 123 1461

Sent by email

Dear Mr Adams

**FOI/11/176**

**Your request for information under the Freedom of Information Act 2000**

Thank you for your request dated the 22<sup>nd</sup> November 2022. We can confirm that the Staffordshire and Stoke-on-Trent Integrated Care Board has some of the information that you have requested. Please see our responses in blue below attached:

1. *The number of employees who work for the ICB (headcount), excluding ancillary staff such as cleaners.*  
At the 31<sup>st</sup> October 2022 the headcount was 295.
2. The number of employees (as detailed in (1)) who were physically present at work in a designated ICB office on Thursday 17th November.  
We do not hold this information.
3. *The number of employees (as detailed in (1)) who worked from home on Thursday 17th November.*  
We do not hold this information.
4. *If relevant, the number of ICB employees who were working elsewhere (for example, visiting a hospital, local authority or community health centre for work reasons) on Thursday 17th November.*  
We do not hold this information.
5. *The number of employees (as detailed in (1)) not working on Thursday 17th November, because they were (for example) off sick, on annual leave, etc.*  
There were 24 employees not working on the 17<sup>th</sup> November 2022.
6. *Please could you also provide me with a copy of the ICB's current policy, when it comes to where employees are normally expected to work.*  
There is no policy on this, details are in Contracts of Employment.

**Right of Appeal**

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request

**Chair:** Prem Singh

**Interim Chief Executive Officer:** Peter Axon

an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

**To request an internal review**

You can request an internal review by contacting the Staffordshire and Stoke-on-Trent Integrated Care Board FOI team setting out your reasons for a review, by emailing the team at [StaffsStokeFOI@staffsstoke.icb.nhs.uk](mailto:StaffsStokeFOI@staffsstoke.icb.nhs.uk) or by post to the address at the top of this letter.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the Staffordshire and Stoke-on-Trent Integrated Care Board's FOI complaints procedure.

The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

[www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely



**Paul Winter**  
**Deputy Director of Corporate Governance,**  
**Compliance & Data Protection/Data Protection**