

Our Ref: PW/AKB/FOI-07-468

26th July 2023

Stafford Education & Enterprise Park
Weston Road
Stafford
ST18 0BF

Sent by email

Telephone: 0300 123 1461

Dear

FOI-07-468

Your request for information under the Freedom of Information Act 2000

Thank you for your request for information received on the 17th July 2023. We can confirm that the Staffordshire and Stoke-on-Trent Integrated Care Board can provide the following information.

An anonymised copy of this response will be made publicly available on the ICB website.

Please see our responses in blue below:

I would like to receive the following information in accordance with the FOI Act:

Current Printing Expenditure

Question 1.

Companies contracted to provide the following:

- a. Photocopiers/MFDs**
- b. Printers**
- c. Print room / reprographics – None**
(Please note a. and b. are combined across four devices) – Sharpe / Cannon.

Question 2.

Manufacturers of equipment used for the following (if different to Q1):

- a. Photocopiers/MFDs**
- b. Printers**
- c. Print room / reprographics - None**

Question 3.

Length of contract/s and end dates? (Please advise of any extensions available):

- a. Photocopiers/MFDs**
- b. Printers**
- c. Print room / reprographics – None**
(Please note a. and b. are combined) – Cannon 60 months – 20th December 2023.
Sharpe rolling annual automatic renewal.

Question 4.

Number of devices:

- a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics - None
- (Please note a. and b. combined) – 4.

Question 5.

Annual print/copy volume:

- a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics – None
- (Please note a. and b. combined across 4 devices) – 30,000 pages.

Question 6.

Annual spend:

- a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics – None
- (Please note a. and b combined across 4 devices) - £2,273.60

Question 7.

Details on how these were procured. i.e. By Framework:

- a. Procurement method – These were procured by our previous organisation and the people who dealt with these procurements are either off long term sick or have left the organisation.
- b. If Framework, please state which framework was utilised

Question 8.

Do you have any print management software e.g. PaperCut, Equitrac? If so, which software? - No

Question 9.

Who is the person(s) within your organization responsible for the MFDs, Printers, and Print room/ reprographics? Please provide their title and their contact details.

No one person is responsible for the MFD, Printers or Print room. This is the individual office Managers who are contactable via the ICB main switchboard on 0300 123 1461.

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

To request an internal review

You can request an internal review by contacting the Staffordshire and Stoke-on-Trent Integrated Care Board FOI team by emailing the team at StaffsStokeFOI@staffsstoke.icb.nhs.uk or by post to the address at the top of this letter.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the Staffordshire and Stoke-on-Trent Integrated Care Board's FOI complaints procedure.

The ICO can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
www.ico.gov.uk

Yours sincerely

Paul Winter
Associate Director of Corporate Governance